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## BOARD MEETING MINUTES April 11, 2023

### **Present:**

Darcy Arnold  
Mary Turner  
Mary West  
David Lane  
Dr. Lou Dwyer via Zoom  
Arme Pratt via Zoom  
Mary Dull

### **Absences:**

Mike Schottelkotte  
Trevor Harrison  
Carolyn Rettig

### **Staff Present:**

Jennifer Pelligra  
Kevin Sowder  
Aimee Pruitt  
Holly Tea

### **Guest:**

Lori Sharp  
Lorraine Van Gemert

- I. Call to Order: Meeting called to order at 6:25 PM by President Darcy Arnold, who declared a quorum.
- II. Absences: See above
- III. Minutes Review. Motion by David Lane and seconded by Mary Dull to approve minutes from the March meeting. All in favor, motion canied.
- IV. Public Comment: Darcy thanked Lorraine Van Gemert for coming to observe a meeting.  
A. Board Emails: Darcy reminded everyone to check your COi emails.
- V. Executive Director's Report: Jennifer shared the results of our Satisfaction Surveys with the Board. The results were positive across the board.
  - Jermifer, Kevin, and Lori Sharp have a meeting tomonow (Wednesday 04/12) at 2:30 PM with Chris Lopez from CHAFA.
  - The Social Security audit went very well, kudos to Kevin and his department. They shared some pointers regarding payback arrangements for arrears on Room & Board etc.
  - There is a new client at Aspen Crest and one at Park Place that are both on state plans, CM is working to move them to full Medicaid plans.
  - Quite a few of the grants we've received recently have been for facility repairs, Bradford is almost done, and it looks amazing. El Pomar just awarded us with\$ 10K for facility repairs which is going to go towards a new kitchen at Hillview.
  - The closing at Canyonview has been postponed, the contingency fell through, but we are still under contract through the end of May. David K. informed Jennifer there may be another party interested in the property as well.

- The Board toured most of COI's facilities, excluding Aspen Crest and we will be holding our Board meeting there in June. The tours (there were two groups on two different days) were a success. The Board got to see the changes that have been made and what still needs to be done, as well as talking with staff and some of the people we serve.

## VI. Committee Reports

- A. Finance/Audit Committee: Kevin presented the financials for February 2023.
  - February is a short month. There are fewer billing days, and we had a snow day this year.
  - Kevin discovered a few corrections that needed to be made for this fiscal year, after making those few corrections our Balance Sheet is squared.
  - Everything else was pretty normal for a February, lower numbers on the personnel line because there were fewer workdays for the month.
  - Mary West motioned to approve financials for February 2023 as presented, seconded by David Lane. All in favor, motion carried.
- B. PR/Fund-Raising Committee: Lori reminded the Board about the Strategic Planning Session Monday 04/17 at 2:00 PM, please be there at 1:45 PM to get settled. Holly will set up a Zoom option for anyone who can't make it in person.
  - Grants have been very repair oriented which is awesome.
  - Lori and Jennifer had a meeting with RMHF they gained perspective regarding CCBs.
- C. Program Committee: Continued Hiatus.
- D. Sustainability Committee: There is a CHAFA meeting tomorrow, 04/12.
- E. Governance Committee: Continued Hiatus.

VII. Old Business: Darcy reminded the Board about the Strategic Planning Session on 04/17 and also reminded them to do the homework.

## VIII. New Business:

- A. Approval of CCB Local Service Area Plan Update for 2023: Jennifer sent the CCB Local Service Area Plan Update to the Board for review. David Lane motioned to approve the Plan as presented, seconded by Mary Turner. All in favor, motion carried. The plan will be attached to the annual CCB Designation which goes out tomorrow, 4/12.

IX. Announcements: Mary Turner spoke to a lady with Morning Star dog program who was interested in bringing dogs to Day Program to hang out with our clients. We are interested so the ladies' phone number will get to Jessica H. so she can open a discussion.

X. Adjournment: Motion to adjourn put forth by Mary Turner. The meeting was adjourned at 8:00 PM.

Respectfully submitted,

Aimee Pruitt