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BOARD MEETING MINUTES

November 08, 2022

Present:

Darcy Arnold
Mary Turner (via Zoom 6:47 PM)
Mary West
Carolyn Rettig
David Lane
Mike Schottelkotte
Anne Pratt (via Zoom)

Absences:

Trevor Harrison
Mary Dull
Dr. Lou Dwyer

Staff Present:

Jennifer Pelligra
Kevin Sowder
Aimee Pruitt

- I. Call to Order: Meeting called to order at 6:34 PM by President Darcy Arnold.
- II. Absences: See above
- III. Minutes Review. Motion by Mike Schottelkotte and seconded by David Lane to approve minutes from the October 2022 meeting. All in favor, motion carried.
- IV. Public Comment:
 - A. Board Emails: Darcy reminded everyone to check their COI emails.
- V. Executive Director's Report:
 - Documents were submitted to CDPH&E for the closure of Canyonview, it will be final as of December 15th, 2022. The families of the residents of Canyonview have been met with and everyone is being relocated satisfactorily.
 - We are re-opening Glencoe as a 3-room PCA and with these moves the rest of our Group Homes will be full as well.
 - There has been some discussion about what we should do with the other 2 units at Glencoe, one possibility is to rent them out to some of our staff, further research needs to be done regarding this matter, but it could be a good source of revenue and support staff in acquiring affordable housing.
 - David K. has someone who may be interested in purchasing Canyonview.

- New blinds have been measured and ordered for the Sunshine Conference room.
- Update on CM redesign: HCPF has put a halt on TA funds until after the RFP is awarded. The RFP for CMAs comes out the end of December 2022, we should know who was awarded the catchment areas in March of 2023. We will then be required to develop a plan for transition by the end of June 2023 and be fully separated by December of 2023. The Board is committed to remaining a Service Provider and CCB. Community Options will not be answering the RFP but will support the awarded entity in transition for the best possible outcome for the people we serve.
- We've been working on developing and implementing a Supported Decision-Making Agreement to align with SB 21-075 and support individual choice. Jen submitted a letter of support to Montrose Court recently to vacate guardianship in support of this option for adults with I/DD.
- There is some electrical work being done at Cascade, thanks to a grant from CHAFA, any funds leftover will go towards some repairs that need to be done at Hillview.
- Maintenance is working on moving all of the agency stuff out of the big storage unit, hopefully by January we will have some estimates to have storage built on site at Park Place.
- We currently have 16 job openings, all DSP.
- The governor's proposed budget shows a targeted rate increase for specific services at 3 and 4% with an across the board increase of .5%, this of course, still has to go before the JBC.
- Darcy thanked Jennifer and Kevin for their Annual Reports, they covered the events of the past year with grace and dignity.

VI. Committee Reports

- A. Finance/Audit Committee: In September there are two major items that are non-repeatable; the restricted revenue of \$67K from the CDOT reimbursement and an expense that was the final large payment to Maven construction of \$110K. The expenses for Personnel were a bit lower than they have been, everything else is fairly normal.
 - We don't have the end of year closed out.
 - The cash balance being presented shows a month and a half of operating expenses, which is right at that 45-day limit we've been trying to avoid but it doesn't include the \$400K that has been invested with Edward Jones.
 - Kevin shared a breakout of the CD investments with Edward Jones.
 - Investment Policy: Mary West motions to accept the Policy as written, seconded by Mary Turner. All in favor, motion carried.
- B. PR/Fund-Raising Committee: Montrose County awarded us \$12.5K should see it in January, \$20K in general operating funds from the Lowe Fund (a new donor), Telluride Foundation is pending should know the end of December. RMHF invited us to make an ask of \$50K. We will be taking delivery of the new CDOT bus for Hillview in December and are expecting another vehicle sometime in the Spring.
- C. Program Committee: On hiatus until after the holidays.
- D. Sustainability Committee: Spoke about the CD investments with Edward Jones. There won't be another get together until the January Board meeting.
- E. Governance Committee: Nothing to report. Anne has been trying to get ahold of Beth to coordinate a plan of attack for the By-Laws, she hasn't received a response. Anne is not sure how to move forward with this project, so the Board has tabled it for now.

VII. Old Business: None.

- VIII. New Business: Mike Schottelkotte motioned to authorize the expenditure of \$70,921 for the acquisition of the new CDOT bus for Hillview, seconded by Mary Turner. All in favor, motion carried.
- IX. Announcements:
- Mike Schottelkotte will not be attending the Board Meetings in person for the next 4 months; he will attend via Zoom.
- X. Executive Session:
- A. Upon motion by Mike Schottelkotte and seconded by David Lane, the Board went into an Executive Session pursuant to CRS 25.5-10-209 (2)(b)(IV)(G) for the purpose of discussing the status of claims asserted against COI by its former Executive Director, John Vastag. Under the same motion, staff members Jennifer and Kevin are permitted to be included in the discussion. All in favor, the motion passed unanimously.
- B. The Executive Session began at 7:43 PM and ended at 8:12 PM, at which time Regular Session resumed.
- XI. Adjournment: Motion to adjourn put forth by Mike Schottelkotte. Meeting was adjourned at 8:13 PM.

Respectfully submitted,

Aimee Pruitt