



Providing Services to Persons
With Intellectual and Developmental Disabilities

BOARD MEETING MINUTES

January 12, 2021

Present:

Darcy Arnold
Mary Turner
Mary West
Carolyn Rettig
David Lane
Dr. Lou Dwyer
Julie Hilmes
Mike Schottelkotte
Trevor Harrison
David Kienholz

Absences:

Staff Present:

Tom Turner
Steve Dahlman
Kevin Sowder
Aimee Pruitt
Chris McDonald
Holly Tea

Guest:

Lori Sharp

- I. Call to Order: Meeting called to order at 6:49 pm by President Darcy Arnold.
- II. Absences: See above
- III. Minutes Review. Motion by Mike Schottelkotte and seconded by David Kienholz to approve minutes from December meeting. Motion carried.
- IV. Public Comment:
 - A. Board Emails: Darcy reminded everyone to check your COI emails.
- V. Executive Director's Report: Tom started his report with some good news.
 - January is a busy month for Admin employee anniversaries. Today (Jan. 12th) is a momentous day, Steve Dahlman is celebrating his 33rd anniversary. Aimee Pruitt is celebrating two years on the 14th, Stacy Clifford has been with us four years on the 17th, Midge Pruitt's six-year anniversary is the 20th, and Jim Womeldorf's 19th anniversary was on the 7th.
 - Governor Polis passed an Executive Order giving an 8% increase on Group Home rates and a 10% increase on Day Program and transportation (NEMT) rates, starting January 1 and ending March 31.
 - Our December newsletter came out a bit late, but Tom was able to send it via email to the Board an hour or so before this meeting.
 - The December meeting between Tom, Steve, Elaine, Chuck Lemoine (Director of Delta County Health and Human Services) and Karin Marchin was productive. Discussion is still underway for a meeting with Montrose County.

- The Alliance CM Redesign Shock Team is waiting on a draft of statutory language to react to before meeting again. Tom received a document from HCPF at around 3:00 this afternoon, it is a fact sheet that he emailed to the Board.
- The HCPF Rural Sustainability Committee that Tom heads will have their first meeting January 19 so Tom should have an update for the February board meeting.
- Jim Womeldorf and Beth Gordon (from UVA) are still working on Mountainfilm. It will be a virtual event held February 19-21. No idea how tickets will be handled or how you will sign into the event just yet but there will be more information at the February Board meeting.

COVID update; Hillview got hit pretty hard with 7 of the 8 residents and all of the staff except 2 testing positive. We were having a staffing crisis with the 2 healthy staff working pretty much 24 hours a day for the better part of 2 weeks until we could arrange for more staff to come in.

- We are offering crisis pay for staff working at Hillview, crisis pay is designated at the discretion of the Admin Team and this situation is running from 12/24-01/16.
- As previously reported, unfortunately one of the Hillview residents succumbed to COVID on New Year's Day. The residents and staff of Hillview are recovering, and the majority of the staff will be coming back to work soon.
- Our Group Home categorization has flip-flopped several times (we think it's 1A), as well as the pharmacy that is going to be doling out the vaccine to our residents and staff. The Delta Health Department thought it would be 90 days until the vaccine would be available to Hillview, but they reached out to Marilyn this morning to let her know they would like to schedule the vaccinations for next week. With the information we have to go on right now most Group Homes should be vaccinated in the next two weeks and Day Program participants and staff (pretty sure they are category 1B) should get the vaccine as soon as February or March, but of course things are bound to change again so stay tuned.

VI. Committee Reports

A. Finance/Audit Committee: Steve presented the financial statement for November 2020.

- Bottom line shows a \$90k deficit through 11/30.
- Revenue overall is about 90% of where it should be at, with Day/SLS only at 64% and transportation at 50%. Some catch-up in EI billing made it into Nov.'s books.
- Expenses are also down about 10%. About 25% down in Day/SLS and Transportation.
- Cash continues to hold up well.
- There will be some increased staff expense in December due to crisis pay at Hillview.
- Day Program, transportation, and SLS remain the programs most affected by COVID. If Governor Polis' Executive Order goes into effect on January first the rate increases should bring in roughly \$75K of revenue that we hadn't counted on. This money isn't earmarked for anything particular; it is just to help out wherever we may need it.

David Lane motioned to approve financial statements as presented, seconded by Julie Hilmes. All in favor, Motion carried.

B. PR/Fund-Raising Committee: Lori Sharp let the Board know that one of the new vehicles from CDOT is here and the other should be here soon, so logo production will be coming to an end.

- Lori thanked Holly for her help in getting the new donation platform up and running and for all of her help in general.

- We did well in our end of year fundraising. We had grants come in from Montrose Community Foundation and Telluride Community.
- Lori spoke for a moment about more Board members joining the Fund-Raising Committee, she let everyone know to tell Darcy if they want to join.
- Going into the new year we are going to focus less on COVID relief funding and lean more towards basic human needs, which we will qualify for.
- Search Committee: The second meeting of the Search Committee took place yesterday (January 11), we would like to get the Executive Director job posting out tomorrow (January 13). Chris M. shared the Job Description with everyone again and discussion about salary for the position began. It was agreed that we will post the job statewide for now and if necessary, we can go nationwide at a later date. The suggestion was made to remove the line about references being requested up front and everyone agreed. Mike Schottelkotte moves that the starting salary range should be between \$80 and \$100K, seconded by Trevor Harrison. All in favor, motion carried. The next meeting of the Committee will be January 26 to go over any prospective applicants we have at that time. Tom encouraged the Board to reach out to people they think might be a good fit for the position, Lori is going to come up with a blurb to help with that.

VII. Old Business: During last month's Board meeting a question was discussed about our non-profit status with the IRS and the fact that our auditors identified that we need to pay taxes on the revenue being raised through our van logo campaign and whether or not it was being done correctly. David Lane looked into it and everything is being done right.

VIII. New Business: None.

IX. Announcements: Darcy is leaving All Points Transit so she will be sending out her new email address to the Board since she will only have use of the old one for another month.

- Julie informed the Board that residents want to go shopping.

X. Adjournment: Motion to adjourn put forth by President Darcy Arnold. Meeting was adjourned at 8:16 PM.

Respectfully submitted,
Aimee Pruitt