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## **BOARD MEETING MINUTES**

### **September 12, 2023**

#### **Present:**

Darcy Arnold  
Mary Turner  
Mary West  
Carolyn Rettig  
David Lane  
Dr. Lou Dwyer  
Mike Schottelkotte  
Anne Pratt via Zoom  
Mary Dull

#### **Absences:**

#### **Staff Present:**

Jennifer Pelligra  
Kevin Sowder  
Holly Tea  
Aimee Pruitt

#### **Guest:**

Lori Sharp via Zoom

- I. Call to Order: Meeting called to order at 6:34PM by President Darcy Arnold.
- II. Absences: See above
- III. Minutes Review. Motion by David Lane and seconded by Mike Schottelkotte to approve minutes from the July 2023 meeting. All in favor, motion carried.
- IV. Public Comment:
  - A. Board Emails: Darcy reminded everyone to check your COI emails.
- V. Executive Director's Report: A CCDC coalition meeting was hosted at Park Place this evening (09/12) from 4-6. Mary T., Mary D., and Jennifer P. attended, and they all thought it was informative. It was nice to be able to share our rural voice with people from Denver.
  - We have two new staff who have been chosen to be trained for the Cross System Behavioral Health Crisis Response Comprehensive Care and Training Program.
  - Family Care Giver and PCAs continue to grow, as well as Day Hab Services.
  - It is National DSP Appreciation Week, September 10<sup>th</sup> – the 16<sup>th</sup>.
  - Our Annual Meeting will be held October 10<sup>th</sup>. We are going to have a “Fun Day” at Park Place with a BBQ and games for all. It’s going to be a great gathering. The meetings will follow beginning at 6:00 P.M,
  - Jennifer and Kevin attended the ALLIANCE Summit at the end of August. Much networking, education, idea sharing occurred. We value this opportunity every year to collaborate with our peers, it is invaluable.

- The Board was informed that transparency requirements that will change with our no longer being a CMA beginning 03/01/24. They were asked to review current requirements and prepare for discussion as to how to proceed after transition.
- Expect a new Annual Report layout this year.
- Community Options, Inc. is preparing to apply for another training grant to facilitate relationship and sexuality education across the state working with Elevatus Training.
- Darcy voiced how impressed she is with all of the changes being made at COI.

## VI. Committee Reports

### A. Finance/Audit Committee: Kevin presented financials for June and July 2023.

- In June, there is a \$50K deficit. June was about what we expected, revenue was a bit short of our average.
- Salaries are pretty regular; staff development is a bit high due to CPI instructor training for a staff member so we will have an internal instructor.
- Specialized medical equipment saw a small boost because of the purchase of a set of hearing aids.
- Utilities are a bit high, mostly in regard to water consumption.
- In July there was a \$54K deficit. Medicaid revenue was up a bit due to the rate increases. Other than that July was pretty standard.
- Cash is holding out well.
- We had two CDs mature and we purchased two more in September to help keep us laddered out.
- The Board applauded Kevin for his hard work and great handling of the budget and investments.
- Mike Schottelkotte moved to approve the financials for June and July 2023 as presented, seconded by David Lane. All in favor, motion carried.

### B. PR/Fund-Raising Committee: Lori gave some examples of our strong success this year with grants; the AARPA grant for leadership training with Melanie Hall, the Telluride Foundation, and CHFA to name a few.

- This year when Lori made the request from the Denver Foundations Lowe grant she asked for \$30K, they came back and gave us \$35K, Lori thinks this is a testament to how well COI is doing and growing.
- Kevin, Holly, and Lori applied for AARPA funding for dollars to digitize which will take us from paper to digital, including the scanning of existing files.
- We will be applying for more AARPA funds in October for the sexuality/relationship training.
- Will make a request of RMHP since, through some research on our representation of our community demographics, we do meet the requirements, we're hopeful for this grant because they fund for three years.
- CDOT will not be opening a grant this year.
- Tom Turner is spearheading a fundraising concert event this year. Acoustic Eidolon will be performing the Sunday after Thanksgiving, there will be two showtimes one at 4 PM and one at 7 PM. We still need volunteers and sponsors for this event.
- Darcy thanked Lori for her contribution to the growth of Community Options, Inc.

### C. Program Committee: On hiatus.

### D. Sustainability Committee: The Sustainability Committee met, and Kevin spoke about the TA grant and land banking under Proposition 123, if the build project goes anywhere it will be on the states dime. We are waiting to see how this plays out and

of course it's moving at state speed, hopefully we'll hear something next month. On the CHFA website they are still building the program as we speak, so it is going to be time consuming. The entire project is dependent upon TABOR sticking around.

- Another topic the Committee went over was facility upkeep and the need to invest revenue into repairs as well as all of the funding we've received for these projects. It was a very productive meeting.

E. Governance Committee: On hiatus.

VII. Old Business: None.

VIII. New Business: None.

IX. Announcements: Darcy informed the Board, the Attorney General's Medicaid investigation that has been ongoing since 2021 is over, no findings and no action taken.

X. Adjournment: Motion to adjourn put forth by Mary Turner. Meeting was adjourned at 7:55 PM.

Respectfully submitted,  
Aimee Pruitt