



Providing Services to Persons  
With Intellectual and Developmental Disabilities

## **BOARD MEETING MINUTES**

### **June 14, 2022**

#### **Present:**

Darcy Arnold  
Mary Turner  
Mary West  
David Lane  
Dr. Lou Dwyer via Zoom @ 6:35  
Mike Schottelkotte  
Trevor Harrison via Zoom

#### **Absences:**

Carolyn Rettig

#### **Staff Present:**

Jennifer Pelligra  
Kevin Sowder  
Aimee Pruitt  
Holly Tea  
Tom Turner

#### **Guest :**

Lori Sharp  
Anne Pratt via Zoom  
Mandy Miller

- I. Call to Order: Meeting called to order at 6:30 PM by President Darcy Arnold.
- II. Absences: See above. Our most notable absence is Julie Hilmes, she will be missed.
- III. Minutes Review. Motion by David Lane and seconded by Mary West to approve minutes from the May 2022 meeting. All in favor, motion carried.
- IV. Public Comment:
  - A. Board Emails: Darcy reminded everyone to check your COI emails.
  - B. Mandy Miller is interested in joining the Community Options, Inc. Board of Directors and would like some more information about current Board members. Everyone spoke a bit about themselves, their strengths, weaknesses, and what they are looking for in new members. Mandy passed her bio around and answered any questions the Board had.
- V. Executive Director's Report: Jennifer announced Kevin as the new Director of Finance. Kevin has much to contribute and has Jennifer's and the admin team's full support. She is excited to work with him and move this agency forward and believes he will continue to be an asset and dedicated employee with the best interest of Community Options, Inc. as his focus.
  - There have been a total of 9 change orders from Maven, adding and subtracting from the original contract, equaling \$19,532.82. The largest being the addition of a fire

alarm system at close to \$9K. Additionally, there were improvements in insulation, necessary IT cabinets, electrical changes, moving the wall in ED office two feet out to increase the size per John Vastag's request, and replacement of the skylights with metal panels.

- Construction update – the walls are painted, windows are in, and they've started on the ceiling grid. Some staff painted accent walls in their offices this weekend. The new building is going to be beautiful, and we look to be on schedule for completion in late July.
- We were awarded our CCB designation for FY22-23, official notice from HCPF is posted on our website.
- Moving forward with InSync Media. We have a Story Brand workshop on Thursday, participating will be Megan, Jen, Lori, Holly, and Stacy.
- At last month's Board Meeting we were unaware of the fact that we were not only awarded one new vehicle from CDOT, but two, one transit van and one body on chassis. Damon is working with Ann B. (CDOT) to make a formal request to convert the BOC to a transit van.
- Jennifer had a meeting with Senator Rankin, facilitated by Tom Turner. They had a lovely conversation about bills he's supported, as many of you know he is a huge advocate for the people we serve and our agencies, he asked for updates on HCPF implementation of several projects. Tom is also coordinating a meeting with Representative Julie McCluskie.
- We currently have 18 open positions. The Board wondered if we have an average for our turnover rate, that's a question we'll have to ask Stacy.
- IT reports all monthly Medicaid billing is on track. They, with payroll and finance, are assisting with the implementation of the electronic time keeping that is coming along. IT is also exploring solid internet at all facilities to help reduce or even eliminate cable TV expenses.
- Total ARPA rate re-bill stands at \$56K. Our donations from last quarter are around \$4,937.
- There is a CM Redesign meeting with Montrose and Delta counties next week. Delta County has requested that Elaine arrange this meeting with Montrose County. Continuing concerns with how this will impact the people we support and the understanding of new CMA about the extensiveness of IDD CM.
- Care and CM system will tie all CMA into one system for Long-Term Services and Supports. A team of our CMs were on a rapid training pace with HCPF, however there has been a pause in training and we are awaiting direction from HCPF about when this will resume.
- EI intakes: Office of Early Childhood has confirmed that no one has answered the RFP for our area, they will republish, and we will respond.
- FSSP has a networking event scheduled at the Field House. Families are signing up.
- Elaine has noted a significant increase in referrals and intakes for I/DD services. Pending the long bill passing and the approval of 400+ enrollments our service area is looking at possibly receiving 7-8 enrollments.
- Please plan to bring your "Board Book" to the July meeting. We will have updated information for it.
- We have a "Summer Fun Day" June 23<sup>rd</sup> – 11am-2pm – everyone is welcome. We will have food, balloon animals, and a dunk tank.
- We're getting the 50<sup>th</sup> Anniversary Committee together several staff have volunteered to be a part of it: Aimee, Elaine, Holly, Janice, Joyce, and Stacy.
- Darcy thanked Jennifer and Kevin for doing a great job and taking all of the hurdles coming their way like marathon runners.

## VI. Committee Reports

A. Finance/Audit Committee: Kevin presented the Balance Sheet for March and April, which showed a cash reduction in March due to the payoff of Wells Fargo loans and a large payment to Maven Construction. April showed a reduction in cash mainly because it was a month with three payroll checks, so salary and associated costs were high.

- Mary is back in Colorado but she's at half capacity for at least another week and we are still sorting through the R&B records.
- From the P&L it is determined that March's revenue looks high due to the sale of the Admin building while April's revenue is primarily Medicaid billing. April was a tumultuous month for us so additional state sources were not billed this month.
- Payroll had a bit of a hitch because of moving to a bi-monthly system but we're working through it.
- Utilities in March are high because of the expensing of credit card charges for the last three months. April is high due to some payments being shared with March but processed in April. There was also the \$8K payment to Sage accounting but we have since received confirmation of the dissolution of the contract and their intention to return the full amount.
- We received a refund check from Wells Fargo due to improperly calculated interest on their end.
- David Lane motioned to approve the financials for April and May 2022, as presented, seconded by Mary Turner. All in favor, motion carried.
  1. Review/Approval of 990. David Lane reviewed the 990 and finds it to be complete and accurate. David Lane motions to approve the 990 as presented, seconded by Mike Schottelkotte. All in favor, motion carried.

B. PR/Fund-Raising Committee: Lori Sharp is out so Darcy gave us the run down.

- We were awarded two vehicles this round instead of just the transit van like we thought. The second vehicle is one of the big buses (body on chassis), so Damon is working with Ann B. (CDOT) to convert the BOC into a transit van. As always, we will be responsible for the full amount of the vehicles and then CDOT will reimburse us 80% of the cost.
- Grants continue to roll in.
- Lori is submitting a new contract for approval updating her scope and charges for the upcoming year.

C. Program Committee: This month's managers were from EI and SE, they were very informative, explaining how their respective programs work.

- The Committee would like to get the word out about our clients, what they're capable of in the workforce and then utilize the Board to help get some individualized community employment.
- The suggestion is being bandied about to hold some kind of open house to invite businesses to impress upon them what we have to offer.
- 3M renewed our contract.

## VII. Old Business:

A. Amending of Bylaws. After much discussion by the Board about the ins and outs of the By-laws, it was decided to offer Anne Pratt and Mandy Miller positions on the Community Options, Inc. Board until our Annual Meeting in October where they can be made official. Mike Schottelkotte motioned to appoint Anne Pratt and Mandy Miller to the Community Options, Inc. Board, seconded by David Lane. All in favor, motion carried.

- B. Glencoe Rental Discussion. The recommendation is to square the books with Mr. Harold from last year's agreement and start a new contract for this year. David Lane motions to accept the invoice presented to us from Tuxedo Corn Company as sufficient proof to pay the final balance due, seconded by Mike Schottelkotte. 8 ayes, 1 no (Mandy Miller), motion carried.
- C. John Harold is interested in renting the Glencoe property again this year from July through the beginning of October. Jennifer and Kevin think we should do this because Mr. Harold is a big advocate of Community Options, Inc. Mike Schottelkotte motions we lease the property to John Harold from July 1<sup>st</sup>, 2022, through October 31<sup>st</sup>, 2022, with the option to terminate early, at the approved rate, seconded by David Lane. All in favor, motion carried.

VIII. New Business:

- A. Selection of Negotiating Committee: Trevor Harrison, Mike Schottelkotte, and Darcy Arnold all volunteered for the Negotiating Committee.

IX. Announcements: Park Place will be holding a Celebration of Life for Julie Hilmes on Tuesday, the 21<sup>st</sup> of June at 1:30 PM.

X. Adjournment: Motion to adjourn put forth by Mike Schottelkotte. Meeting was adjourned at 8:40 PM.

Respectfully submitted,

Aimee Pruitt

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**BOARD MEETING  
PARK PLACE  
JUNE 14, 2022  
6:00 PM**

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**TO:** Community Options Board of Directors  
**FROM:** Kevin Sowder  
**SUBJECT:** Financial Updates  
**DATE:** June 14, 2022

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**Balance Sheet:**

Cash was reduced in March mainly due to payoff of long-term debt (Wells Fargo) and a large Mavin Construction payment (just over 150K). The sale of the Allinson building helped to soften the blow, but it is nice not to have Wells Fargo looming over us anymore. April also saw a cash reduction, and this was primarily because it was a month with 3 checks; salary and other associated costs were high. Mary has returned to Colorado but at half capacity for another week, and we are still sorting through the R&B records, but we anticipate just over 10K per month (not included here).

**P&L:**

Revenue is high in March due to the sale of Admin. April's Revenue is primarily Medicaid billing. This was the month of turmoil and additional state sources (SGF, FSSP, etc...) were not billed in this month. The following month resumed the SGF billing for about 45K (not included here), other services are being worked on. The only timely filing deadlines center around the end of the State's fiscal year beginning July.

**Payroll**

Due to changing from a monthly to a bi-weekly pay cycle; and consequently, moving from a cycle posting date to a check posting date without a monthly allocative split of payroll: January salaries were overstated. All of December was expensed in December, including the January 7<sup>th</sup> Payroll. Leaving only 1 paycheck (for the 1<sup>st</sup>-15<sup>th</sup>, paid January 21) to be expensed in January. The next paycheck (for Jan 16<sup>th</sup>-29<sup>th</sup>) was paid on February 4<sup>th</sup> but expensed to January (cycle versus check dating); making January appear like a normal month with 2 pay cycles. When Corenna saw only 1 month of expenses (for January 30<sup>th</sup> - February 12<sup>th</sup>, paid February 18<sup>th</sup>) she made a manual entry to add additional expense (Journal Entry # 314,684). I reversed that entry in March and subsequently the salary costs for that month went down. Overall, the totals are correct

for the quarter but the drop in salary should have been shown in January and I did not want to alter what had already been reported to the board.  
Again April is high due to the 3 check month.

Utilities in March are high due to the expensing of the Credit Card charges for the last 3 months. April is also high, mainly due to some payments (Program Supplies) shared with March that were processed in April. There was also the 8K payment for Sage accounting systems, we have since received confirmation of the dissolution of that contract and a statement about having this money returned to Community Options

Community Options Inc.  
Balance Sheet  
For the Ten Months Ending Saturday, April 30, 2022

ASSETS:	January	February	March	April
<b>Current Assets</b>				
Operating Cash Accounts	\$2,924,869	\$2,887,563	\$2,265,210	\$1,966,196
Cash Held in Trust	185,321	238,930	169,069	242,625
Prepaid Expenses	31,269	30,327	98,247	84,836
SME Trade Receivables	(1,862)	(1,637)	(2,267)	(2,267)
Miscellaneous--Var. Progs	(3,523)	(714)	(2,372)	(2,935)
Medicaid A/R	544,156	499,752	569,754	529,981
Client R&B A/R	9,845	16,405	4,457	(4,784)
State Services A/R	59,723	51,109	18,309	16,597
Miscellaneous A/R	47,280	26,786	18,788	18,788
<b>Total Current Assets:</b>	<b>3,797,078</b>	<b>3,748,521</b>	<b>3,139,195</b>	<b>2,849,037</b>
<b>Long Term Assets</b>				
Work in Progress--Park Place	19,700	4,590	158,191	158,191
<b>Total Long Term Assets:</b>	<b>24,290</b>	<b>4,590</b>	<b>158,191</b>	<b>158,191</b>
<b>Fixed Assets (Net):</b>				
Office Equipment	2,807	2,253	1,700	1,146
Transportation Equipment	237,043	230,993	224,942	218,892
Land	592,605	592,605	544,305	544,305
Buildings & Improvements	1,921,764	1,882,791	1,873,268	1,854,296
Program Equipment	17,518	17,116	16,714	16,312
Current Year Capital Purchases			1,898	1,898
<b>Total Fixed Assets:</b>	<b>2,771,737</b>	<b>2,725,758</b>	<b>2,662,827</b>	<b>2,636,849</b>
<b>Restricted Assets:</b>				
<b>TOTAL ASSETS:</b>	<b>6,593,105</b>	<b>6,478,869</b>	<b>5,960,213</b>	<b>5,644,077</b>
<b>LIABILITIES &amp; FUND BALANCES:</b>				
<b>Liabilities:</b>				
Current Liabilities	635,349	549,428	670,325	708,793
Long Term Liabilities	982,732	979,804	(4,442)	(4,442)
<b>Total Liabilities</b>	<b>1,618,081</b>	<b>1,529,232</b>	<b>665,883</b>	<b>704,351</b>
<b>Fund Balances</b>				
Fund Balances	4,778,012	4,778,012	4,778,012	4,778,012
Net Income (Loss)	197,013	171,626	516,318	161,714
<b>Total Fund &amp; Income Balance</b>	<b>4,975,025</b>	<b>4,949,638</b>	<b>5,294,330</b>	<b>4,939,726</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b>\$6,593,106</b>	<b>\$6,478,870</b>	<b>\$5,960,213</b>	<b>\$5,644,077</b>



FY 2022	January	February	March	April	Y-T-D	Revised Budget YTD	Variance - Budget to Actual	Revised Annual Budget
<b>REVENUE</b>								
GROSS OPERATING REVENUES	\$ 639,484.00	\$ 588,244.00	\$ 943,881.00	\$ 549,310.00	\$ 6,721,460.00			
IN-KIND & RESTRICTED REVENUES	\$ 1,430.00	\$ 3,000.00	\$ 11,867.00		\$ 63,317.00			
<b>TOTAL REVENUE</b>	<b>\$ 640,914.00</b>	<b>\$ 591,244.00</b>	<b>\$ 955,748.00</b>	<b>\$ 549,310.00</b>	<b>\$ 6,784,777.00</b>	<b>\$ 6,605,843.74</b>	<b>\$ (178,933.26)</b>	<b>\$ 7,927,012</b>
<b>PERSONNEL:</b>								
Salaries/Regular Hours	\$ 292,517.00	\$ 315,780.00	\$ 122,328.00	\$ 426,246.00	\$ 2,754,247.00	\$ 3,544,203.33	\$ 75,328.33	\$ 4,253,044.00
Leave Hours	\$ 19,738.00	\$ 11,071.00	\$ 25,199.00	\$ 36,431.00	\$ 323,506.00			
Other Hours	\$ 528.00	\$ 1,375.00	\$ 750.00	\$ 850.00	\$ 9,856.00			
Vehicle Maintenance Hours	\$ 2,992.00	\$ 1,230.00	\$ 2,091.00	\$ 4,579.00	\$ 31,126.00			
Relief Hours	\$ 39,832.00	\$ 17,263.00	\$ 32,602.00	\$ 46,189.00	\$ 348,606.00			
Client Hours					\$ 1,534.00			
FICA	\$ 26,922.00	\$ 27,089.00	\$ 13,042.00	\$ 39,053.00	\$ 262,535.00	\$ 269,573.10	\$ 7,038.10	\$ 323,487.72
Unemployment				\$ 864.00	\$ 864.00	\$ 8,333.33	\$ 7,469.33	\$ 10,000.00
Health Insurance	\$ 53,067.00	\$ 15,976.00	\$ 31,414.00	\$ 44,212.00	\$ 358,017.00	\$ 405,376.67	\$ 47,359.67	\$ 486,452.00
Worker's Comp	\$ 12,880.00		\$ 27,805.00	\$ (11,241.00)	\$ 106,412.00	\$ 126,992.14	\$ 20,580.14	\$ 152,390.57
Contract Services	\$ 28,558.00	\$ 24,579.00	\$ 43,851.00	\$ 30,961.00	\$ 266,554.00	\$ 133,058.33	\$ (133,495.67)	\$ 159,670.00
Therapists	\$ 4,225.00	\$ 4,380.00	\$ 7,148.00	\$ 11,227.00	\$ 66,072.00	\$ 65,153.33	\$ (918.67)	\$ 78,184.00
Dental Diagnostics		\$ 40.00			\$ 40.00	\$ -	\$ (40.00)	\$ -
Dental Treatment						\$ -	\$ -	\$ -
Vision	\$ 544.00	\$ 1,886.00	\$ 446.00	\$ 1,503.00	\$ 11,018.00	\$ -	\$ (11,018.00)	\$ -
Audiology			\$ 2,760.00	\$ 2,760.00	\$ 13,844.00	\$ 3,750.00	\$ (10,094.00)	\$ 4,500.00
Behavior Services	\$ 518.00	\$ 300.00		\$ 938.00	\$ 5,503.00	\$ 550.00	\$ (4,953.00)	\$ 660.00
Speech	\$ 798.00	\$ 6,742.00	\$ 3,400.00	\$ 7,912.00	\$ 46,501.00	\$ 550.00	\$ (45,951.00)	\$ 660.00
								\$ -
<b>SUBTOTAL PERSONNEL</b>	<b>\$ 483,119.00</b>	<b>\$ 427,711.00</b>	<b>\$ 312,836.00</b>	<b>\$ 642,484.00</b>	<b>\$ 4,606,235.00</b>	<b>\$ 4,557,540.24</b>	<b>\$ (48,694.76)</b>	<b>\$ 5,469,048.29</b>
<b>OFFICE OPERATIONS:</b>								
Program Supplies	\$ 614.00	\$ 1,360.00	\$ 6,217.00	\$ 25,970.00	\$ 49,582.00	\$ 23,333.33	\$ (26,248.67)	\$ 28,000.00
Office Supplies	\$ 358.00	\$ 7,629.00	\$ 7,670.00	\$ 754.00	\$ 30,390.00	\$ 23,296.67	\$ (7,093.33)	\$ 27,956.00
Custodial Supplies	\$ 52.00		\$ 279.00		\$ 4,868.00	\$ 7,561.67	\$ 2,693.67	\$ 9,074.00
Telephone	\$ 3,812.00	\$ 4,396.00	\$ 20,505.00	\$ 15,903.00	\$ 87,966.00	\$ 59,457.50	\$ (28,508.50)	\$ 71,349.00
Postage	\$ 20.00		\$ 1,007.00		\$ 3,969.00	\$ 4,903.33	\$ 934.33	\$ 5,884.00
Dues & Publications	\$ 2,380.00	\$ 885.00		\$ 3,620.00	\$ 13,072.00	\$ 10,311.67	\$ (2,760.33)	\$ 12,374.00
Lease of Equipment					\$ 1,620.00	\$ 2,700.00	\$ 1,080.00	\$ 3,240.00
Equipment Repair					\$ 1,213.00	\$ 2,560.00	\$ 1,347.00	\$ 3,072.00
Public Relations			\$ 30.00		\$ 736.00	\$ 1,250.00	\$ 514.00	\$ 1,500.00
Staff Development	\$ 187.00	\$ 232.00	\$ 5,873.00	\$ 450.00	\$ 10,746.00	\$ 6,673.33	\$ (4,072.67)	\$ 8,008.00
Per Diem	\$ (15.00)		\$ 450.00	\$ 343.00	\$ 2,209.00	\$ 2,385.30	\$ 176.30	\$ 2,862.36
Food	\$ 2,575.00	\$ 2,232.00	\$ 7,895.00	\$ 4,244.00	\$ 57,192.00	\$ 66,870.83	\$ 9,678.83	\$ 80,245.00
Minor Operating Equipment	\$ 538.00	\$ 1,664.00	\$ 963.00	\$ 340.00	\$ 8,916.00	\$ 9,509.17	\$ 593.17	\$ 11,411.00
Recreational Activities					\$ 186.00	\$ 833.33	\$ 647.33	\$ 1,000.00
Fees & Licenses	\$ 2,341.00	\$ 919.00	\$ 14,456.00	\$ 6,887.00	\$ 55,277.00	\$ 42,163.33	\$ (13,113.67)	\$ 50,596.00
Unallowable Expenses	\$ (7,606.00)	\$ (22.00)	\$ 12,137.00	\$ 8,048.00	\$ 10,741.00	\$ -	\$ (10,741.00)	\$ -
Liability/Property Insurance	\$ 6,691.00	\$ 20,663.00	\$ (7,282.00)	\$ 6,691.00	\$ 67,306.00	\$ 118,925.00	\$ 51,619.00	\$ 142,710.00
Legal	\$ 114.00			\$ 1,474.00	\$ 2,073.00	\$ 833.33	\$ (1,239.67)	\$ 1,000.00
Audit						\$ 14,170.00	\$ 14,170.00	\$ 17,004.00
Board Expenses	\$ 71.00		\$ 470.00	\$ 80.00	\$ 1,332.00	\$ 1,250.00	\$ (82.00)	\$ 1,500.00
Advertising	\$ 300.00		\$ 500.00		\$ 902.00	\$ 416.67	\$ (485.33)	\$ 500.00
Mileage	\$ 662.00	\$ 537.00	\$ 565.00	\$ 1,262.00	\$ 10,182.00	\$ 11,926.67	\$ 1,744.67	\$ 14,312.00
General Client Care	\$ 4,204.00	\$ 861.00	\$ 5,804.00	\$ 1,413.00	\$ 26,255.00	\$ 23,290.00	\$ (2,965.00)	\$ 27,948.00
Medical--Staff	\$ 100.00		\$ 100.00		\$ 677.00	\$ 813.81	\$ 136.81	\$ 976.57
Pharmacy		\$ 84.00			\$ 122.00	\$ 73.33	\$ (48.68)	\$ 87.99
Specialized Medical Equipment			\$ 623.00	\$ 2,319.00	\$ 1,791.00	\$ -	\$ (1,791.00)	\$ -
Medical Supplies		\$ 25.00	\$ 1,108.00	\$ 561.00	\$ 6,646.00	\$ 1,180.00	\$ (5,466.00)	\$ 1,416.00
Household Supplies	\$ 1,928.00	\$ 606.00	\$ 1,346.00	\$ 295.00	\$ 20,508.00	\$ 27,221.67	\$ 6,713.67	\$ 32,666.00
Freight						\$ -	\$ -	\$ -
<b>SUBTOTAL OFFICE OPERATIONS</b>	<b>\$ 19,326.00</b>	<b>\$ 42,071.00</b>	<b>\$ 80,716.00</b>	<b>\$ 80,654.00</b>	<b>\$ 476,477.00</b>	<b>\$ 463,909.93</b>	<b>\$ (12,567.07)</b>	<b>\$ 556,691.92</b>
<b>FACILITY EXPENSES:</b>								
Rent	\$ 4,840.00	\$ 4,840.00	\$ 4,952.00	\$ 4,840.00	\$ 48,372.00	\$ 48,166.67	\$ (205.33)	\$ 57,800.00
Property Taxes		\$ 4,837.00			\$ 5,056.00	\$ -	\$ (5,056.00)	\$ -
Interest Expense	\$ 4,094.00	\$ 3,942.00	\$ 1,245.00	\$ (2,278.00)	\$ 32,314.00	\$ 41,926.67	\$ 9,612.67	\$ 50,312.00
Utilities	\$ 9,226.00	\$ 22,915.00	\$ 54,879.00	\$ 16,888.00	\$ 186,399.00	\$ 133,742.50	\$ (52,656.50)	\$ 160,491.00
Maintenance	\$ 5,909.00	\$ 1,030.00	\$ 5,037.00	\$ 3,150.00	\$ 40,874.00	\$ 25,980.00	\$ (14,894.00)	\$ 31,176.00
Minor Facility Equipment			\$ 4,060.00	\$ 1,980.00	\$ 26,226.00	\$ 18,333.33	\$ (7,892.67)	\$ 22,000.00
<b>SUBTOTAL FACILITY EXPENSES</b>	<b>\$ 24,069.00</b>	<b>\$ 37,564.00</b>	<b>\$ 70,173.00</b>	<b>\$ 24,580.00</b>	<b>\$ 339,241.00</b>	<b>\$ 268,149.17</b>	<b>\$ (71,091.83)</b>	<b>\$ 321,779.00</b>
<b>VEHICLE EXPENSES:</b>								
Minor Vehicle Equipment						\$ 40.00	\$ 40.00	\$ 48.00
Vehicle Insurance	\$ 6,720.00	\$ 6,720.00	\$ 6,720.00	\$ 6,720.00	\$ 67,199.00	\$ 67,200.00	\$ 1.00	\$ 80,640.00
Gas & Oil	\$ 1,381.00	\$ 3,202.00	\$ 26,833.00	\$ 4,606.00	\$ 79,151.00	\$ 58,330.00	\$ (20,821.00)	\$ 69,996.00
Vehicle Maintenance	\$ 9,143.00	\$ 3,400.00	\$ 9,330.00	\$ 4,654.00	\$ 56,969.00	\$ 52,034.17	\$ (4,934.83)	\$ 62,441.00
<b>VEHICLE EXPENSE TOTAL</b>	<b>\$ 17,244.00</b>	<b>\$ 13,322.00</b>	<b>\$ 42,883.00</b>	<b>\$ 15,980.00</b>	<b>\$ 203,319.00</b>	<b>\$ 177,604.17</b>	<b>\$ (25,714.83)</b>	<b>\$ 213,125.00</b>
<b>TOTAL OPERATIONS</b>	<b>\$ 543,758.00</b>	<b>\$ 520,668.00</b>	<b>\$ 506,608.00</b>	<b>\$ 763,698.00</b>	<b>\$ 5,625,272.00</b>	<b>\$ 5,467,203.51</b>	<b>\$ (158,068.49)</b>	<b>\$ 6,560,644.21</b>



FY 2022	January	February	March	April	Y-T-D	Revised Budget YTD	Variance - Budget to Actual	Revised Annual Budget
<b>REVENUE</b>								
GROSS OPERATING REVENUES	\$ 639,484.00	\$ 588,244.00	\$ 943,881.00	\$ 549,310.00	\$ 6,721,460.00			
IN-KIND & RESTRICTED REVENUES	\$ 1,430.00	\$ 3,000.00	\$ 11,867.00		\$ 63,317.00			
<b>TOTAL REVENUE</b>	<b>\$ 640,914.00</b>	<b>\$ 591,244.00</b>	<b>\$ 955,748.00</b>	<b>\$ 549,310.00</b>	<b>\$ 6,784,777.00</b>	<b>\$ 6,605,843.74</b>	<b>\$ (178,933.26)</b>	<b>\$ 7,927,012</b>
<b>NON-OPERATION EXPENSES:</b>								
Direct Family Support Expenses	\$ 5,647.00	\$ 7,086.00	\$ 16,079.00	\$ 19,373.00	\$ 89,320.00	\$ 75,945.00	\$ (13,375.00)	\$ 91,134.00
Purchased Services	\$ 2,538.00	\$ 1,709.00	\$ 3,139.00	\$ 16,773.00	\$ 39,771.00	\$ 28,010.00	\$ (11,761.00)	\$ 33,612.00
Host Home & Assisted Living								
Purchased Services	\$ 63,231.00	\$ 57,094.00	\$ 60,786.00	\$ 64,108.00	\$ 569,948.00	\$ 555,301.67	\$ (14,646.33)	\$ 666,362.00
Restricted Purchases			\$ 1,905.00	\$ 65.00	\$ 6,320.00		\$ (6,320.00)	
In-Kind Usage					\$ 6,725.00		\$ (6,725.00)	
Depreciation	\$ 25,978.00	\$ 25,978.00	\$ 25,978.00	\$ 25,978.00	\$ 259,784.00	\$ 259,790.00	\$ 6.00	\$ 311,748.00
<b>TOTAL NON-OPERATIONAL EXPENSE</b>	<b>\$ 97,394.00</b>	<b>\$ 91,867.00</b>	<b>\$ 107,887.00</b>	<b>\$ 126,297.00</b>	<b>\$ 971,868.00</b>	<b>\$ 919,046.67</b>	<b>\$ (52,821.33)</b>	<b>\$ 1,102,856.00</b>
<b>TOTAL DEPARTMENTAL EXPENSE</b>	<b>\$ 641,152.00</b>	<b>\$ 612,535.00</b>	<b>\$ 614,495.00</b>	<b>\$ 889,995.00</b>	<b>\$ 6,597,140.00</b>	<b>\$ 6,386,250.17</b>	<b>\$ (210,889.83)</b>	<b>\$ 7,663,500.21</b>
<b>TOTAL COMPANY INCOME</b>	<b>\$ (238.00)</b>	<b>\$ (21,291.00)</b>	<b>\$ 341,253.00</b>	<b>\$ (340,685.00)</b>	<b>\$ 187,637.00</b>	<b>\$ 219,593.57</b>	<b>\$ 31,956.57</b>	<b>\$ 263,512.28</b>