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BOARD MEETING MINUTES

July 11, 2023

Present:

Darcy Arnold
Mary Turner
Mary West
David Lane
Dr. Lou Dwyer via Zoom
Mike Schottelkotte via Zoom
Anne Pratt via Zoom
Mary Dull
Lorraine Van Gemmert

Absences:

Carolyn Rettig

Staff Present:

Jennifer Pelligra
Kevin Sowder
Holly Tea
Aimee Pruitt

Guest:

Lori Sharp

- I. Call to Order: Meeting called to order at 6:35 by President Darcy Arnold.
- II. Absences: See above
- III. Minutes Review. Motion by David Lane and seconded by Lorraine Van Gemmert to approve minutes from June 2023 meeting. All in favor, motion carried.
- IV. Public Comment:
 - A. Board Emails: Darcy reminded everyone to check your COI emails.
- V. Executive Director's Report:
 - Julie Reiskin, Co-Executive Director of Colorado Cross-Disability Coalition, contacted Jennifer with a request to use Park Place for the Montrose stop on her speaking tour. The date is September 12th from 4-6 PM, Julie is expecting 50-75 people to attend. She'll be touching on changes to the system over the last few years, disability, and Medicaid. Julie wants to hear people's thoughts and ideas on those subjects to help facilitate change.
 - Staff attended training in Grand Junction hosted by Parker Personal Care Homes, led by Dr. David Kalis. Topics included communication, person centered principles, behavioral and mental health, etc. part of the training grant for growth and development we received from HCPF made this possible. The other funds we've already received will go to leadership training with Melanie Grant, we are splitting the teams up to maximize the impact. We would also like to set up a course with Katherine McLaughlin MEd, CSE, an expert on sexuality and developmental disabilities, for DSPs.

- The RMH grant for staff appreciation was used to make sweatshirts with the COI logo for all staff. The sweatshirts turned out very nice and were well received by everyone.
- Jennifer has been attending the Unity Matrix sessions one last week and one this upcoming Thursday, the topic is childcare and advocating for inclusion of people with disabilities.
- Kevin, Margaret, and Jennifer met about the EI budget with the addition of the new rates from the state of 6% for coordinators and 3% for administration.
- Jennifer reminded the Board about Elaine's retirement party on July 20th and shared the invitations.
- HCPF formed a work group to create a statewide curriculum for DSP inservices, a unified system for the first time. COI might be a test group for the pilot.
- Our insurance company informed us the CDOT van that was involved in the car accident in June has been totaled. We will receive all of the insurance funds, so Damon is working with Davey Coach to get the replacement vehicle.
- COI has two new Family Care Givers.
- HCPF notified us of their intent to award Montrose County with the contract for CMA. The Delta catchment area had a failed RFP, but the re-bid has been completed. We should have the necessary information regarding our cohort by 07/22. I had a good conversation with Julie Miller, Montrose County SEP Manager, today. Their transition and readiness plan is due by Friday, COI's plan has been submitted.

Holly Tea shared a new feature on our Community Options, Inc. website with the Board, our partners at 6 Points in Gunnison brought this tech to our attention. AccessiBe is a tech company known worldwide that helps make the internet more accessible for people with disabilities. Holly checked them out and evaluated our website to see where we fit in the accessibility realm. We scored 75-80%, which means we are pretty user friendly to all, by implementing the accessiBe technology we become 100% accessible across the board. There is now a person shaped icon on the bottom left hand of the homepage of our website and when you click it a drop-down menu appears offering a list of options to make using the site easier. AccessiBe will be adding a link to the Community Options, Inc. website on their page which is good exposure.

VI. Committee Reports

- A. Finance/Audit Committee: Kevin presented the financials for May 2023. There is a \$78K deficit for the month.
 - Cash is holding steady. Expenses are fairly normal. Our Worker's Comp. quarterly payment was paid in May. Audiology is a bit high due to the purchase of a set of hearing aids for a client. EI also held a training course for staff development with teachers from a separate agency. It looks like the higher food cost is going to be the new norm since the end of PHE. Direct Family Support expenses were a bit higher due to the billing of some back items, which is normal for the end of the fiscal year.
 - Kevin shared the breakout of the CDs, everything looks good.
 - David Lane motioned to approve financials from May 2023 as presented, seconded by Mary Turner. All in favor, motion carried.
- B. PR/Fund-Raising Committee: No report, just a tidbit of good news. We received around \$55K for facility repairs in FY22-23.
- C. Program Committee: On hiatus.
- D. Sustainability Committee: Getting ready to reconvene. Need members
- E. Governance Committee: On hiatus.

VII. Old Business: None

VIII. New Business:

A. Kevin presented the proposed budget for FY23-24, discussion ensued. David Lane motioned to approve the FY23-24 budget as presented, seconded by Mike Schottelkotte. All in favor, motion carried.

IX. Announcements: The Board thanked Kevin for all of his hard work on the budget.

X. Adjournment: Motion to adjourn put forth by Lorraine Van Gemmert. Meeting was adjourned at 7:57 PM.

Respectfully submitted,

Aimee Pruitt