



Providing Services to Persons
With Intellectual and Developmental Disabilities

BOARD MEETING MINUTES

July 12, 2022

Present:

Darcy Arnold
Mary Turner
David Lane
Trevor Harrison
Anne Pratt
Mandy Miller

Absences:

Mary West
Carolyn Rettig
Mike Schottelkotte
Dr. Lou Dwyer

Staff Present:

Jennifer Pelligra
Kevin Sowder
Aimee Pruitt
Holly Tea

Guest:

Mary Dull
Heather Press
Bethany Coop

- I. Call to Order: Meeting called to order at 6:30 PM by President Darcy Arnold.
- II. Absences: See above
- III. Minutes Review. Motion by Trevor Harrison and seconded by Mary Turner to approve minutes from the June 2022 meeting. All in favor, motion carried.
- IV. Public Comment:
 - A. Board Emails: Darcy reminded everyone to check your COI emails.
- V. Executive Director's Report: CDPHE will not seek another set of emergency rules or intend to seek to make the current mandatory COVID vaccination rules permanent, these are the rules that required all group home staff to be vaccinated for COVID as of 10/01/2021. This only applies to facilities that are licensed by CDPHE. Nursing homes and facilities licensed by CMS will still have to adhere to the federal laws.
 - Long-term care group homes are still subject to PHO 20-20 and the Comprehensive Mitigation Guidance (testing, screening, and masking).
 - CDPHE and health facilities EMS Division will engage in stakeholder meetings that we will participate in about implementation which will likely include some requirements around vaccination, policies, and mitigation.

- These changes have rendered our Mandatory COVID Vaccination Policy moot. Our temporary Policy will be to adhere to the PHO and Residential Mitigation Guidance as amended and when new rules are promulgated, we will revisit.
- The Committee for 50th Anniversary Meeting will meet for the first time on 07/20. We have an opportunity to receive a \$5K grant to help with the celebration.
- I was lucky enough to get to speak to Representative McCluskie, the meeting was facilitated by Tom, and it went well. I look forward to working with her in the future.
- We have agreed to work with Montrose and Delta County through Health Management Agency. We will be having an introductory meeting with our “Coach” this coming week.
- John Harold signed the lease for the Glencoe property and paid the rent in full.

IT Updates:

- All the new network cabling has been run and tested in the New Building. Holly and Andy spent about 8 full days accomplishing this tedious task.
- IT Budget for FY23 has been reviewed with Kevin. We are hoping to replace a server at Aspen Crest sometime this year.
- We will be doing a pilot run for the MITC software starting in August, we’ve selected a small group of staff at various facilities to use cell phones or tablets to clock in and out. This data will be imported into our current PR software.
- Medicaid Revalidation of our 11 providers is now complete after a year of working through the requirements. We will be required to revalidate in 5 years.
- The new certification required for non-medical transportation has been completed, thanks to all that had to gather background information, driver licenses, and Motor Vehicle reports.
- We currently have 19 openings.

VI. Committee Reports

- A. Finance/Audit Committee: The Budget discussion has been tabled until next month’s meeting.
- For the month of May we show a \$140K profit but there are a couple of things that need to be fixed. The Wells Fargo purchase cards didn’t get done and Room and Board was entered twice so there will be around \$60K coming out of the \$140K so we’re looking at roughly \$70K profit once all is said and done.
 - Another Maven payment went out in May, our bill is about half paid with them.
 - Kevin got caught up with the back billing from SAF and GAE (State General funds).
 - David Lane motioned to accept the financial information as presented, seconded by Mary Turner. All in favor, motion carried.
- B. PR/Fund-Raising Committee: Lori should be back in August.
- We have a potential grant from CHAFA for \$5K to go toward the 50th Anniversary Celebration.
 - We have several grant opportunities to request funds for the “green area” between buildings.
- C. Program Committee: The Program Committee did not meet this month. The regularly scheduled meeting date was the 5th, the day after the holiday, so the committee decided to postpone until next month.

VII. Old Business: None

VIII. New Business: One of our new vans arrives tomorrow from Davey Coach, we have to have the full price, \$74,895.00, upfront and then in a few weeks CDOT will reimburse 80% of that. Our match price should be about \$14,979.00. Trevor Harrison motioned to approve the expenditure, seconded by Mandy Miller. All in favor, motion carried.

- We will further the discussion and possibly vote in new Board Members at the next meeting.
- David Lane would like the Board to look into investing in some CD's so they are doing some research and will continue this topic at the August meeting.

IX. Announcements: None.

X. Executive Session:

A. Pursuant to CRS 24-6-101 (4)(f) this session will be conducted for the express purpose of a discussion of a personnel matter.

B. Went into Executive Session at 7:55 PM

C. Executive Session Ended at 8:25 PM

XI. Regular Session:

A. Returned to Regular Session at 8:26

B. Motion made by David Lane and seconded by Mary Turner to offer Jennifer Pelligra a one-year contract for the position of Executive Director. The contract will be effective beginning July 1, 2022 at the salary and with the benefits approved in Executive Session. All in favor, motion carried.

XI. Adjournment: Motion to adjourn put forth by Trevor Harrison. Meeting was adjourned at 8:30 PM.

Respectfully submitted,

Aimee Pruitt