



Providing Services to Persons
With Intellectual and Developmental Disabilities

BOD: Darcy Arnold, Dr. Lou Dwyer, Trevor Harrison, Julie Hilmes, David Kienholz, David Lane, Carolyn Rettig, Mike Schottelkotte, Mary Turner, Traci Watson, Mary West.

BOARD MEETING AGENDA

The August 2021 Board Meeting will be held on Tuesday, the 10th, at 6:30 PM. The meeting will be held at Park Place, 932 N. Park Ave., Montrose.

- I. Call to Order
- II. Absences
- III. Minutes
- IV. Public Comment
 - A. Board Emails
- V. Executive Director's Report
- VI. Committee Reports
 - A. Finance/Audit Committee
 - B. PR/Fund-Raising Committee
- VII. Old Business
 - A. Economic Impact Study Update
 - B. Vertical Harvest
- VIII. New Business
- IX. Announcements
- X. Adjournment

FINANCE/AUDIT COMMITTEE:

The Finance/Audit Committee will meet from 6:00 – 6:30 preceding the regular Board meeting.



BOARD MEETING MINUTES

August 10, 2021

Present:

Darcy Arnold
Mary Turner
Mary West
Carolyn Rettig via Zoom
David Lane
Dr. Lou Dwyer
Julie Hilmes
Mike Schottelkotte
Trevor Harrison (via Zoom @ 7:00)
David Kienholz

Absences:

Traci Watson

Staff Present:

John Vastag
Steve Dahlman
Aimee Pruitt
Kevin Sowder
Holly Tea via Zoom

Guest:

Lori Sharp (6:50)

- I. Call to Order: Meeting called to order at 6:30 pm by President Darcy Arnold.
- II. Absences: See above
- III. Minutes Review. Motion by David Lane and seconded by Mike Schottelkotte to approve minutes from the July 2021 meeting. All in favor, motion carried.
- IV. Public Comment:
 - A. Board Emails: Darcy reminded everyone to check your COI emails.
- V. Executive Director's Report: John started the Executive Director's Report by sharing The Cost of Compassion, a 4-minute video from YouTube, put out by ANCOR.
 - Staff shortages are hitting everyone hard. Agencies are trying to offer incentives for people to hire on. Mountain Valley in Gunnison is starting people out at \$17 an hour and they're still so short staffed they've had to utilize 6 or 7 National Guard Members to come help out.
 - A parent of one of our Hillview residents has been upset by her perception of her child's quality of care. After meeting with Jennifer P. and Janice E. she is now quite pleased with how things are going.
 - A state surveyor was at Admin Monday (8/2) through Thursday (8/5), she was very helpful and pleased with our progress. We received 2 pings, 1 for a lapse in reporting that resulted in us not following public health orders, and 1 for staff not being trained as fast as the new memos were coming out. Both of these issues have been corrected

and we are sitting well again. Jennifer P. and Janice E. did an amazing job with bringing Hillview back up to code

- John has several Meet and Greet opportunities coming up with the County Commissioners, Damon and Danielle from the Arc, and Michelle from Region 10.

John spoke with Brad from the County Assessor's office about a mill levy and in 2021 one mill levy would raise the property taxes of homeowners by \$21.45 a year

- and would bring in about \$665K for us. There are a lot of things to consider when talking about a mill levy, stay tuned.
- COVID update; Hillview and Vista View are through their first round of outbreak testing with two ore to go. There are currently no staff positive in both homes, but they are quarantined for 14 days so the use of PPE is up. We received new residential guidelines on 08/03, we must provide medical grade masks for all staff whether they've been vaccinated or not.
- The ALLIANCE Annual Summit will be held September 14-16, John V. and Jennifer P. plan to attend. In the next legislative session, we hope to address rate increases for Day Program, and would like to try to pass the Non-Profit Association No Profit Sustainability Act again (it didn't pass in 2018).
- Our staff reorganization is well underway. Jennifer Pelligra's new title is Director of Program Services, Janice Elliott's new title is Assistant Director for Residential Services, and Jessica Hoover is overseeing Day Program. More changes to come. We currently have 16 open DSP positions and 2 for Job Coaches.
- Darcy brought the idea of a Program Committee to the Board. 3 Board members would meet with John V. and Jennifer P. once a month to go over the program side of things, just to touch bases. Darcy believes this is an important Committee and requested the Board members think about volunteering to take part.
- We joined the MEDC (Montrose Economic Development Corporation).

VI. Committee Reports

- A. Finance/Audit Committee: Steve presented the financial statement for June 2021. We're showing \$70K net income for June and \$955K for the year. This is the last set of financials for this operating cycle so Steve and Kevin will start work on the end of year financials for our upcoming audit.
 - Although we're still dealing with COVID related issues without the help, (mitigation funds), cash is holding up well.
 - We paid off the Aspen Crest Building and now we only have 2 loans, this isn't in the June Financial Statement, but it is worth mentioning.
 - On July 14th we started an incentive we are now paying a \$2 an hour differential for graveyard shifts. There was some discussion about the upcoming raises all throughout the agency. Polled the Board for their thoughts regarding the raises and all were in favor. David Lane motioned to approve the financial statement for June 2021, as presented, seconded by Mike Schottelkotte. All in favor, motion carried.
- B. PR/Fund-Raising Committee: The committee hasn't met for a while. Darcy asked if everyone was still interested/able to be a part of the committee; Lori, Trevor, and David all agreed to continue being members. John suggested we have them look over the plans for the Annual Meeting revamp.
 - Lori and Mary T. attended a Women's Giving Club meeting and were able to speak about COI briefly.

- Darcy reiterated the importance of forming a Program Committee and urged the Board members to think about volunteering. Julie would like to volunteer and since she was the first one it was decided that the meetings will have to be held after 3 pm when the committee gets up and running.

VII. Old Business:

- A. Economic Impact Study: We have been talking about having an Economic Impact Study done to help paint a better picture of what our communities are doing. John was referred to a gentleman named Gary in Denver and they spoke at length about what we need, and Gary has agreed to do the study for about \$5K, we would have it back by the end of December 2021. It might be beneficial to include Delta County in the study. David K. thinks we should move forward with the study, the rest of the Board agreed we should fast track it. David Lane motioned to authorize John Vastag to have the Economic Impact Study done for both Montrose and Delta counties at a cost of \$5K each for a total expenditure of \$10K, seconded by Mike Schottelkotte. All in favor, motion carried.
- B. Vertical Harvest: John and Lori had a meeting with a representative from Curated, an agency that handles hydroponic farming businesses. They discussed finding a business model that would work for our community, the size, crop type, etc. Tanya Dwyer is doing some further research and so are the people at Curated. There should be more clarity at the next meeting, Lori said it sounds promising.

VIII. New Business: The budget needs to be amended for the employee salary increase.

- A. We had a State SLS survey in July, we have to have a specific policy in place. Steve presented the State Supported Living Services Policy to the Board for approval. Mike Schottelkotte motioned to approve the State SLS Policy as of 07/13 as proposed, seconded by Dr. Lou Dwyer. All in favor, motion carried.
- B. Darcy is in the process of recruiting a new Board member, Anthony Russo who is an international consultant assisting companies that need help improving their businesses. Darcy reminded everyone to keep thinking about new members for the Board.

IX. Announcements: Steve announced his plans to retire on December 31st. Steve will work on a consultant basis going into 2022 as needed.

- Julie shared with the Board that Day Program has been going on group outings again and they might even get to go to Grand Junction in one of the big vans for shopping and lunch.

X. Adjournment: Motion to adjourn put forth by Mike Schottelkotte. Meeting was adjourned at 8:20 PM.

Respectfully submitted,

Aimee Pruitt